**Access Fund Climbing Conservation Grant**
**Required Attachments:***Review the list below of required attachments before starting the application.*

**Required for all applicants:**

* Completed grant application found below.
* All applicants must submit organizational paperwork\*:
	+ IRS 501(c)(3) determination letter or other documentation of tax-exempt status.
		- If not tax-exempt, provide proof of incorporation in good standing.
	+ Organization’s most recent financial statement.
	+ Organization’s overall annual budget.
	+ Organization’s most recent IRS Form 990 or equivalent.
	+ Organization’s most recent IRS Form W-9.
	+ List of current board members.

\*If applying as an individual or organization that does not have 501(c)(3) status or incorporation, reach out to discuss circumstances at grantapplications@accessfund.org.

* Project budget. [Template linked here.](https://www.accessfund.org/s/Climbing-Conservation-Grant-Budget-Template.xlsx)
* At least one photo (JPG) of the property or proposed project area. This photo will be used to represent your project to the community. Photos need to be high resolution.
* Letter or email of support from Local Climbing Organization (LCO) if applicant is not the LCO for the project area.
* If this organization has been awarded an Access Fund grant in the past, attach the final grant report from the previous project.

**For stewardship projects:**

* Letter or email of approval from landowner or land manager for projects that involve construction or improvements to facilities, trails, signs, or parking areas.
* Relevant maps and/or photos.

**For LCO start up requests:**

* For LCO Start Up requests, include the following:
	+ Proof of incorporation within your state in good standing or proof you’ve submitted for incorporation.
	+ List of goals for the next 2-5 years including location, project description, and partners.
	+ Signed Affiliate Application (request this form from localsupport@accessfund.org).

**For land acquisitions:**

* For land acquisitions, please review [grant](https://www.accessfund.org/grants/climbing-conservation-grant-program) and [loan](https://www.accessfund.org/grants/climbing-conservation-loan-program) guidelines. If the property is already under contract, attach the fully executed purchase or option agreement.
* Relevant maps and/or photos.

**For organizations with a fiscal sponsor:**

* + Fiscal sponsor’s IRS 501(c)(3) determination letter.
	+ Consent letter from the fiscal sponsor.

 **Application:**

**Part 1 – Applicant Contact Information**

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| **Contact Person’s Name (first and last)** | *answer here* |
| **Contact Person’s Title** | *answer here* |
| **Contact Email Address** | *answer here* |
| **Phone Number** | *answer here* |

**Part 2 – Organization Information**

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| **Organization Name** | *answer here* |
| **Who is the director of this organization?** | *answer here* |
| **Organization** **Mailing Address***street, city, state, and zip code* | *answer here* |
| **Has this organization been awarded grant funding from Access Fund before?\*****If yes, provide the year of application and name of project, and attach previous final grant report.**  | *answer here* |
| **Does this organization have 501(c)(3) status?\* If so, provide the EIN.** | *answer here* |
| **If this organization is part of an agency, specify which one (BLM, Forest Service, etc.).**  | *answer here* |
| ***If you have a fiscal sponsor instead of maintaining a 501(c)(3) status, please provide the following:*** |
| **Fiscal Sponsor:** | *answer here* |
| **Contact Person and Title:** | *answer here* |
| **Fiscal Sponsor Phone Number:** | *answer here* |
| **Fiscal Sponsor Email:** | *answer here* |

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| **Provide your organization’s mission statement:** |
| *answer here* |

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| **Provide your justice, equity, diversity, and inclusion (JEDI) statement or explain how your organization incorporates JEDI practices into its mission (**[**see more info on JEDI here**](https://www.accessfund.org/jedi-intro?rq=jedi)**):** |
| *answer here* |

**Part 3 – Project Information**

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| **Project title:** | *answer here* |

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| **Amount requested from Access Fund:** | $  *answer here* |

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| **Anticipated project start date:** | *answer here* |
| **Anticipated project completion date:***Grant funds are expected to be used within 1 year unless otherwise approved.* | *answer here* |

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| **Category of grant request:***Check all applicable boxes* |
| [ ] Educational Outreach(signs/kiosks, brochures, multilingual integration, etc.) | [ ] Stewardship/Climbing Area Facilities & Improvements, (trailwork, parking lots, bathrooms, etc.)  |
| [ ] Local Support and Mobilization (Local Climbing Organization start-up costs, capacity building, strategic planning, etc.) | [ ] Land Acquisition(easements, access agreements, etc.) |
| [ ] Research (impacts of climbers, economic studies, etc.) | [ ] Policy/Advocacy (climbing management planning, outreach, etc.) |
| [ ] Other (describe)  |

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| **Where is this project located? Climbing area, city, and state.** |
| *answer here* |

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| **Type of land that project is on:***Check all applicable boxes* |
| [ ] National Park | [ ] State Forest/Park |
| [ ] City/County Park | [ ] National Forest |
| [ ] Private Land | [ ] BLM Property  |
| [ ] Other (describe) | [ ] Not Applicable  |

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| **Do you have written permission from the landowner or land manager (required for all improvement, signage, and stewardship projects)?** [ ] Yes [ ] No [ ] Not applicable*Attach written permission when you submit this application.*  |

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| **If you checked “No” above, please explain why permission isn’t needed for your project. If you’re in the process of obtaining permission, provide an update on that status.**  |
| *answer here* |

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| **Provide a summary of your project.** *500 word limit.* ***Describe your project goals and how this proposal fits into Access Fund’s mission. Review the*** [***Climbing Conservation Grant guidelines***](https://www.accessfund.org/grants/climbing-conservation-grant-program) ***and explain how your project lines up with the grant criteria. Projects that hit the most criteria will have the best chance of funding.*** ***If funding is awarded, this summary may be used to describe the project in the public announcement.***  |
| *answer here* |

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| **Describe the expected results and how you will define and measure success.** *250 word limit.*  |
| *answer here* |

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| **Describe how Access Fund grant money would be used for this project. Please be specific on budget items and describe the expenses this grant would cover.** *250 word limit.*  |
| *answer here* |

**Part 4 – Budget Instructions
*You may submit your own project budget version if it shows the same information as the template below. Otherwise, please follow these directions:***

1. [Open the project budget template here](https://www.accessfund.org/s/Climbing-Conservation-Grant-Budget-Template.xlsx). You can also find the link on the [Climbing Conservation Grant landing page](https://www.accessfund.org/grants/climbing-conservation-grant-program).
2. Fill out applicable cells. Add/remove rows as needed.
3. Double check total calculations if rows are adjusted.
4. Submit as an email attachment when you send in thisapplication.

**Part 5 –** **Community Involvement**

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| **List all organizations participating in planning or contributing to the project, including land managers, retailers, business partners, grassroots organizations, community organizations, and other nonprofit organizations:**  |
| Name  | Contact info | Role in project |
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| **Will your organization use volunteers for this project? Describe who will volunteer and how many people are needed for which tasks.** *150 word limit* |
| *answer here* |

**Part 6 – Additional Information**

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| **Additional notes/comments/special requests:** |
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